



# HM Revenue & Customs

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CLEANDY LTD  
FLAT 11 27 CAVENDISH ROAD  
SUTTON  
SM2 5FT



Date 31 May 2019

Dear CLEANDY LTD

FAIRPAY RECRUITMENT SERVICES  
of OFFICE D5, FLOOR 3,  
has told us that you want to authorise them to act as your agent\* on the company's behalf in connection  
with its Corporation Tax affairs.

If you want this agent to act for the company, please tell them the following code as soon as you can, they  
will then be able to activate the authorisation online. If they do not use the code before the date shown  
below, they will need to reapply to us to be your agent.

**Authorisation Code:** CT47856130

**Important: This code must be used by 30 June 2019.**

Once this authority is activated it will allow us to exchange information about the company's  
Corporation Tax affairs with FAIRPAY RECRUITMENT SERVICES, and to deal with them on any matters  
within the responsibility of HM Revenue & Customs in relation to the company's Corporation Tax affairs.

You may receive additional authorisation codes if you have asked your new agent to represent the  
company for other areas of HMRC business. Once the agent has activated the company's  
authorisation we will automatically start sending letters and forms to your new agent.

Sometimes we will need to send letters and forms to the company as well as, or instead of, to your agent.

The authorisation code above supersedes any earlier authorisation codes that may have been issued  
for an agent to act in relation to your company's Corporation Tax affairs. Any previous authorisation codes  
are invalid and should be destroyed.

If you have any queries or concerns phone us on **0300 200 3600**.

\*Agent is the term we use to describe a person you have appointed to deal with your tax affairs.

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