



WELLBEING BRISTOL LIMITED
10 Seymour Road Staple Hill
Bristol
United Kingdom BS16 4TG

Our Ref: 09893910/NEWDIR
Date: 01 December 2015

Dear GARY LLOYD.

Congratulations you have recently been appointed as a director of WELLBEING BRISTOL LIMITED.

As a company director there are certain duties you must fulfil to ensure your company complies with the law. These include:

- filing the annual accounts for your company
- filing the annual return for your company

It is your responsibility as a director to ensure that these documents are delivered to us on time. Failure to do so is a criminal offence. If the annual accounts are not delivered on time your company will also receive a late filing penalty.

You must also tell us about any changes in your company such as:

- the appointment of a director or the termination of an appointment
- a change to your company's registered office address

To help you fulfil these obligations, we recommend using our online service. Registration is quick and easy and will allow you to check your filing deadlines and company data. Sign up now and allow 5 working days for your authentication code to arrive by post to your registered office address.

More information about your director duties can be found in the enclosed leaflet but there is also lots of helpful information on GOV.UK.

We run a number of seminars across the country to explain your responsibilities - find out if theres one near you: www.companieshouse.gov.uk/events.

Want to ask us a quick question? Tweet us @CompaniesHouse

Yours faithfully

Companies House