

National Non-Domestic Rate Demand Notice
P.O.Box 26
Civic Offices
Reading RG1 2LU
Telephone: (0118) 937 3727
Email: business.rates@reading.gov.uk



Reading
Borough Council

Working better with you

Date of Issue 03.03.2021

Your AllPay reference:
9826160714819521809

Please quote your account number on all communications	5195218X
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Address of relevant property (if different)
KENT ROOM 59 CHURCH STREET CAVERSHAM READING RG4 8AX

Delectable Limited
 39 Etchingam Park Road
 Finchley
 London
 N3 2DU

000003/READNDRDSIB

This notice requires you to pay Non-Domestic Rates for the property above, according to the Local Government Finance Act 1988. The amount you must pay is shown below. Please read the information which accompanies this notice.

Rateable value	£6300	Property reference	1002956059008
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Description of property	WORKSHOP AND PREMISES
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The national non-domestic multiplier is 0.512	The small business rate multiplier is 0.499
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	£
Calculation from 01.02.2021 to 31.03.2021 (59 days)	
Rv for period is 6300	
Non Domestic Debit = $6300 \times 0.499 \times 59/365 =$	508.16
Regulation 16 applies to Effective Rv of 6300	
NCA = $6300 \times 0.499 \times 59/365 = 508.16$	
Transitional Limit applies to Certified Rv of 3950	
Transitional Limit = $2551.21 \times 1.168400 \times 59/365 = 481.83$	
Transitional Relief = $481.833403 - 508.159726 =$	-26.33
Transitional Chargeable Amount =	481.83
Charge from 01.02.2021 to 31.03.2021 (59 days) =	481.83
TOTAL CHARGE FOR PERIOD =	481.83
METHOD OF PAYMENT: Cash/Cheque	
DETAILS OF INSTALMENTS	
Date:	Amount Due:
17.03.2021	481.83
£	481.83

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READNDRDSIB/07291005

How to contact the Business Rates section.

Save time Go Online:

It is now easy to view your Business Rates information quickly go to www.reading.gov.uk/customeraccount to sign up. (To register, make sure you have your bill to hand as you will need some of the details on it.)

Telephone:

☎ 0118 937 3727

Monday - Friday 9am - 5pm

Write to:

Business Rates, Reading Borough Council
PO Box 26, Civic Offices
Reading, RG1 2LU

Website:

For information regarding Business Rates, visit www.reading.gov.uk/businesses/businessrates

Online forms are available to report changes.

This Business Rates demand notice together with the explanatory notes at www.reading.gov.uk/businessrates explanatory notes make up your demand notice issued under the Business Rates Legislation. If you require a printed copy please contact Customer Services on the number provided above.

How to pay your Business Rates

All payments are due on the 1st of the month, unless otherwise stated. Payments should be received on or before the date they are due. Please allow 3-5 working days for your payment to reach your account. Always quote your Business Rates account number when making payment.

Direct Debit

We accept Direct Debit payments on 1st or 15th of the month. You can set up your direct debit online at www.reading.gov.uk/directdebit.

Web Payments

Pay via our website at www.reading.gov.uk/payments.

Credit/Debit card

Call 0300 456 0543 for our automated payment line. All cards except American Express and Diners Club International are accepted.

Barcodes

Use your barcode on the front of your bill to pay at any Post Office, Paypoint or Kiosk located in the Civic Offices.

Smartphone or Text

Download the Allpay App to pay your bill using your Smartphone or pay by text by registering at www.allpayments.net/textpay

Other Methods

We accept many other methods of payment, including:

Bank transfer: Payment transfer direct from your bank account by telephone or internet banking.

Standing Order: Set up a standing order directly with your bank.

Post Office: Pay at any UK Post Office (a charge will apply).

General Data Protection Regulation/Data Matching

Reading BC is under a duty to protect public funds, and may use information you have provided to our Service for the prevention and detection of fraud. We may also share this information when asked or provide to other organisations (including organisations carrying out work on our behalf) where the Data Protection Act allows.

Any queries relating to the rateable value of your property please contact the Valuation Office Agency on www.gov.uk/voa/contact

The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit Reading Borough Council will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Reading Borough Council to collect a payment, confirmation of the amount and date will be given to you at the time of the request
- If an error is made in the payment of your Direct Debit, by Reading Borough Council or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
- If you receive a refund you are not entitled to, you must pay it back when Reading Borough Council asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us

The Business Rates department is successfully pursuing Bankruptcy, Insolvency and committal proceedings against non payers. This is to increase the revenue collected on behalf of all local taxpayers.

It is a criminal offence not to pay your Business Rates - which can result in a prison sentence.