



# EAST RIDING

OF YORKSHIRE COUNCIL

County Hall Beverley East Riding of Yorkshire HU17 9BA Telephone (01482) 393939  
www.eastriding.gov.uk

Stephen Hunt Head of Planning and Development Management

Fit4dogsuk Ltd  
FAO Mrs Kirsty Skeates  
Unit 1  
Beckside Court  
Annie Reed Road  
Beverley  
East Riding Of Yorkshire  
HU17 0LF

**Date:** 10 May 2018  
**Our Ref:** 18/01406/PAD  
**Your Ref:** PP-06794605  
**Contact:** Mr Michael Ashcroft  
**Telephone:** (01482) 393642

Dear Fit4dogsuk Ltd

## TOWN & COUNTRY PLANNING ACT 1990

<b>Proposal:</b>	Display of non-illuminated fascia sign
<b>Location:</b>	Unit 1 Beckside Court Annie Reed Road Beverley East Riding Of Yorkshire HU17 0LF
<b>Applicant:</b>	Fit4dogsuk Ltd
<b>Application type:</b>	Consent to Display an Advertisement

Date Application Received: 30 April 2018

I refer to the above application and, having checked the details, I must inform you that your submissions do not comply with the minimum requirements of the legislation and therefore do not constitute a valid application.

You will need to supply the following additional information or make the corrections in order to make the application valid:-

Thank you for the application you have submitted, unfortunately the information provided is not sufficient for an application of this nature. I would suggest that given the works proposed it may be necessary for you employ an agent to provide plans, documents and to act on your behalf. However should you wish to provide the information yourself the following sets out the minimum requirements of the Validation Checklist which need to be met in order for an application to be deemed valid.

Please provide an amended application form in which section 18 has been amended to include details of the non-residential floor space to be lost and gained as a result of the change of use.

In section 30 you have completed the Certificate D and stated 'owner to advise' please provide clarification as to your meaning, once this has been received I will be able to provide further guidance to ensure the correct certificate of ownership is submitted.



Alan Menzies Director of Planning and Economic Regeneration

Please provide proposed detailed elevations, to a scale of 1:20 or 1:50, showing the proposed sign. This plan needs to show the style of the sign, its dimensions, the font and size of any lettering and the colour scheme.

Please provide a proposed full elevation, to a scale of 1:100, showing the sign in relation to the building, this should show the exact positioning of the sign and it's height above ground level.

Please provide an amended 1:500 site plan which clearly details the parking spaces referred to in section 10 of your application form. Please also amend this drawing to include an annotation detailing to which elevation the proposed signage will be affixed.

Please amend the red edge on the submitted site location plan to include the access from the site to the public highway. Prior to the submission of this plan please annotate the drawing to include Anne Reed Road and the Beverley Beck.

Details of the validation checklist requirements for this Council can be found at the following website address (you will need to cut and paste this link into your web browser in order to be taken to the correct location on the web page)

<http://www2.eastriding.gov.uk/environment/planning-and-building-control/planning-permission/getting-planning-permission/apply-for-planning-permission/>

I cannot process the application until these matters have been addressed and therefore look forward to receiving your response as soon as possible.

If I have not received a response from you within 21 days of the date of this letter submitting all of the information specified, your application will be returned to you together with any fee which may have been paid .

**Please note we will not send reminders to chase for missing information. If all of the required information has not been received the application will be returned.**

If you cannot supply all of the requested information you must respond to us within this period specifying a date by which all of the outstanding information will be submitted. If the outstanding information does not arrive by that date, and we have not been advised of the need to extend this period, the application will be returned and any fee refunded in full . Please note that if it is not possible to supply all of the required information within a reasonable timescale then the application will be returned to you for resubmission when all the information can be provided.

Should you have any queries regarding this letter, please contact us on the contact telephone number given above. It would be helpful if you could quote our reference number, which is shown at the top of this letter to assist us in dealing with your enquiry efficiently.

Yours sincerely

A handwritten signature in black ink that reads "Stephen Hunt". The signature is written in a cursive, slightly slanted style.

Stephen Hunt  
Head of Planning and Development Management

East Riding of Yorkshire Council  
Email: [beverley.dc@eastriding.gov.uk](mailto:beverley.dc@eastriding.gov.uk)



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Additional information required to validate a planning application:

*Please return this slip with the additional information specified in the letter informing you of the reasons for invalidity of the application. This will help us to deal with your application more quickly.*

Application Reference:	<b>18/01406/PAD</b>
Applicant Name:	<b>Fit4dogsuk Ltd</b>
Location:	<b>Unit 1 Becksid Court Annie Reed Road Beverley East Riding Of Yorkshire HU17 0LF</b>
Proposed Development:	<b>Display of non-illuminated fascia sign</b>

I attach the following information in connection with the above planning application.

	Tick if enclosed:
Modified Application Form	<input type="checkbox"/>
Certificate	<input type="checkbox"/>
Fee/Additional Fee	<input type="checkbox"/>
Location Plan	<input type="checkbox"/>
Block Plan/Site Plan	<input type="checkbox"/>
Elevation Drawing/s	<input type="checkbox"/>
Floor Layout Plan/s	<input type="checkbox"/>
Design and Access Statement	<input type="checkbox"/>
Other (Please specify)	<input type="checkbox"/>