



Copy

Account number **VP 0163 0770**

Bill reference M035 SC

Bill issue date 16 Aug 2017

MR. JOE HUGHES-JONES  
D M MOTORS  
4-6 ELDER GROVE  
WIRRAL  
CH48 4ED

## BT Business bill

The total owed on this account is **£81.12** including VAT.

Please make sure you pay by 30 August to avoid a late payment charge.

- Any new charges and credits and any amounts brought forward from outstanding bills are shown on page 3.

**If there's anything you need, we're here to help**

Your BT Business Team

## This bill is for

- > **Bundled services** including
  - 1 bundle
- > **Phone services** including
  - CP006468065
  - 01516254431
  - 01516256899
- > **Broadband services** including
  - 3 broadband service(s)

## Online billing- available now.



You can make payments, switch off your paper bill to go completely paper-free, analyse your bill to see if any savings can be made and much more.

**[bt.com/business/billoptions](http://bt.com/business/billoptions)**

 Your payment slip is on the back

## Paying your bill

Your payment is due by 30 August

### By Faster Payments via your Bank

Faster payments can be made direct from your bank or Building Society to our Bank Account number 00835757, Sort Code 20-00-00. Please ensure that you quote your BT Account reference number which you will find in the top right hand corner of your bill e.g. NE12345678 Q001, in the Faster Payment reference field.

### Online using your Debit or Credit card,

visit [www.bt.com/fastpay](http://www.bt.com/fastpay)

### By BACS or CHAPS

Please make payments into our Bank Account number 00835757, Sort Code 20-00-00 and send your remittance details to [bacs1.sth@bt.com](mailto:bacs1.sth@bt.com) or post them to BT Payment Centre, Durham, DH98 1BT. If paying multiple bills, please ensure that you quote each of your BT Account Reference number(s) that you are paying on your remittance. The BT Account Reference number appears in the top right corner of the bill e.g. NE12345678 Q001.

### At a Bank Counter

Please complete the payment slip and take with your payment to your bank branch counter. If using a cheque write your BT Account Reference number on the reverse. Some banks will charge a fee.

### Pay by Phone

You can call our automated payment service

24 hours a day on 0870 240 5566.

### Next time...It's easier to pay by Direct Debit

Most companies are moving to Direct Debit for fast and secure payment of their bill(s). Direct Debit also avoids Late Payment charges and the Payment Processing Fee. Payments are collected a minimum of 8 calendar days after we send out your bill(s).

### By post

Please make your cheque payable to British Telecommunication plc and write your BT Account Reference number(s) on the reverse, complete the payment slip and send to; BT Payment Centre, Durham, DH98 1BT. We don't accept post-dated cheques.

## Contacting BT

Please have your account number ready. It's in the top right hand corner.

### Billing enquiries

0845 600 6156  
or [www.bt.com/billing](http://www.bt.com/billing)

### Sales, Product information

0800 800 152  
or [www.bt.com/bill/productsandservices](http://www.bt.com/bill/productsandservices)

### Faults and service problems

0800 800 154  
or [www.bt.com/bill/help](http://www.bt.com/bill/help)



**Customers who use a textphone or the NGT Lite App** can dial us on any of our listed numbers, simply dial 18001 before the number. More information is available at [ngts.org.uk](http://ngts.org.uk)

## Our commitment to our customers

We aim to give an excellent service and our Code of Practice (available on [www.bt.com](http://www.bt.com)) sets out full details of what you can expect from BT.

If you have a complaint :-

Please call 0845 600 6156 for the quickest response. If you decide you want to write to us, the address is BT Correspondence Centre, Durham, DH98 1BT.

If we do not answer your complaint within 8 weeks, or if we write to you saying that we cannot agree an outcome, you can ask the ombudsman to investigate: Ombudsman Services: Telecommunications, PO Box 730, Wilderspool Park, Warrington WA4 6WU, [www.os-communications.org](http://www.os-communications.org) 0845 050 1614

### Paper bill reminders

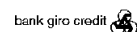
BT reserve the right not to send further paper reminders for payment of this invoice. To prevent late payment charges and possible restriction of service please ensure that payment is made by the due date shown.

British Telecommunications plc (registered in England no. 1800000). Registered offices: 81 Newgate Street, London EC1A 7AJ

Details about the relationship between you and BT plc can be found in the terms and conditions we sent you when you joined, or you can find them on the web at [www.bt.com/terms](http://www.bt.com/terms)



- You can find details of how to pay above.
- If appropriate, fill in the details on this payment slip.
- Please don't send cash by post.
- Please quote 'Your account number' below on correspondence or remittance advices.



Cashier's stamp and initials

[ ]

Your account number  
VP01630770

Total now due

**£ 81.12**

Signature \_\_\_\_\_

Date \_\_\_\_\_

No. cheques

[ ]

Fee

[ ]

Bank details

25-53-92

Barclays PLC  
Automated Bulk Credit Clearing  
BT 00-00

Cash

Cheques

£

_____	

Please do not fold, pin or staple this slip; or write below this line.

03 VP 01630770 M035 SC

81.12

<3VP01630770M035< 255392+<73 X

# BT Business bill

## Summary of charges this month

Regular charges	£ 76.04	
The fixed charges for your services (eg line rental, package price)		
Discounts	- £ 12.30	
Discounts for your whole account and specific services		
Usage charges	£ 3.86	
What you used this month (eg minutes or data outside any inclusive packages)		
<b>TOTAL not including VAT</b>	<b>£ 67.60</b>	
Total VAT - see VAT summary page 4	£ 13.52	
<b>Total for this bill</b>	<b>=</b>	<b>£ 81.12</b>

## Summary of charges for this account

Total for this bill	£ 81.12	
Total outstanding from previous bills	£ 0.00	
<b>Please pay now</b>	<b>=</b>	<b>£ 81.12</b>



Did you know?  
You can look into all your charges in detail online and make your bill work for your business. Just go to [www.bt.com/billing](http://www.bt.com/billing)

# Your VAT summary

## VAT summary

Total for items where VAT is charged at 20%	£ 67.60	
Total for items where VAT is charged at 0%	£ 0.00	
<b>Total excluding VAT</b>	<b>£ 67.60</b>	
VAT at 20%	£ 13.52	
<b>Total VAT</b>	<b>£ 13.52</b>	
<b>TOTAL</b> which includes total VAT of <b>£ 13.52</b>	=	<b>£ 81.12</b>

## VAT calculation

### Items where VAT is charged at 20%

These figures exclude VAT

**Regular charges** ▶ 29 Apr 17-31 Aug 17 **£ 76.04**

- Bundled services : £ 31.00
- Phone services : £ 128.70
- Broadband services : - £ 83.66
- Other account related items : £ 0.00  
This is the charge in advance for your BT Broadband Prompt Care at £0.00 per month
- Other account related items : £ 0.00  
This is the charge in advance for your BT Broadband Prompt Care at £0.00 per month

**Discounts** ▶ 1 Aug 17-31 Aug 17 **- £ 12.30**

- Bundled services : - £ 4.00
- Phone services : - £ 8.30

**Usage charges** ▶ 1 Jul 17-9 Aug 17 **£ 3.86**

- Phone services : £ 3.86

**TOTAL** for items where VAT is charged at 20% = **£ 67.60**

**Total VAT** at 20% **£ 13.52**

## Important information

Your VAT invoice number  
**VP016307700351**

BT VAT registration number  
**GB245 7193 48**

Tax point  
**16 August 2017**

British Telecommunications plc  
Registered Office  
81 Newgate Street  
London EC1A 7AJ  
Registered in England  
**1800000**

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