



Virtual PA Co  
5 Flag Business Exchange  
Vicarage Farm Road  
Peterborough  
PE1 5TX

01733 297580  
accounts@virtualpa.co.uk

**Invoice**

Computer Tutoring Ltd  
6a Iffley Road  
London  
W6 0PA  
United Kingdom

**Invoice Number:** 13662  
**Invoice Date:** 30/04/2017  
**Due Date:** 14/05/2017  
**Account:** COMP03  
**Purchase Order:** Computer Tutoring

VAT Registration No: 128853489

Description	Total	VAT
Provision of Virtual PA Services	80.00	16.00

Total Net Amount: £80.00  
VAT @ 20%: £16.00  
Invoice Total: £96.00

INVOICE DUE DATE : 14 days from the invoice date  
PAYMENT METHODS -  
Bank Sort Code 206775 Account Number 73074854  
IF THIS IS PAID BY DIRECT DEBIT THEN NO ACTION IS REQUIRED

Please note late payments will incur a late fee of £5 to cover administration costs