



Street Naming and Numbering

Leonardo Building
2 Rossington Street
Leeds
LS2 8HD

Amy Hoddell

Contact: Mr Anil Tekchandani
Tel: 0113 3786995

E Mail: address@leeds.gov.uk
Our ref: 16/00351/NEWDEV
Date: 16 November 2016

Dear Sir/Madam,

Site Address: Deanwood Crest, Nepshaw Lane North, Morley, Leeds, LS27 9QU

The official postal address for the development now under construction at the above location is detailed in the attached schedule.

Please ensure that the occupiers of the development are informed of the official address. I will ensure that Royal Mail and other statutory undertakers are informed accordingly.

The City Council is not responsible for the allocation of postcodes, these are allocated by Royal Mail. Addresses are entered on either the Not Yet Built (NYB) or the Postcode Address File (PAF). These are maintained by Royal Mail and the PAF file can be inspected on the Internet at www.royalmail.com/postcode-finder.

A new address will only be published on their website once Royal Mail have been informed that a property is capable of receiving post. If you, or an occupier, experience problems due to non-publication you should contact Royal Mail on 08456 011110 (Option 3) and ask them to add your address to the **Postcode Address File**. It can take up to 48 hours for your address to show on their website. Aliases do not appear on their website, but are still held on their database.

I have enclosed for your information a copy of the site layout showing the address that has been allocated. If you require any further information, please do not hesitate to contact me using the details above.

Yours sincerely

Mr Anil Tekchandani
Street Naming & Numbering Officer



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ADDRESS SCHEDULE

Secondary Name	Secondary No	Primary Name	Primary No	Street	Locality	Town	Postcode
			130	Asquith Avenue		Leeds	LS27 9QX

