# **G** appjetty

## **USER MANUAL**



# **FEDEX SMART SHIPPING**

### Version: 1.0.0

### **Compatibility:**

Magento Community Edition 1.4.\*.\* to 1.9.\*.\*

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### Introduction

Allow your customers to ship with FedEx Shipping method by integrating FedEx freight shipping service with your Magento store using our Magento FedEx Smart Shipping Extension.

FedEx Smart Shipping Extension allows store admin to manage all aspects of FedEx freight shipping directly from within their Magento dashboard. Get Live Shipping rates, manage FedEx configurations, validate addresses, provide multiple delivery options, manage shipment tracking and consignment pickup by FedEx - in short, everything you would want from world's leading ecommerce shipping service.

# **Benefits of FedEx Smart Shipping**

- Manage FedEx Live shipping rates easily.
- Manage type of goods which can be shipped
- Manage Various ETD Type
- Manage Shipment Packages for FedEx
- Manage FedEx Pickups for your store orders
- Provide Customers FedEx Suggested Addresses along with Address Suggestion for Admin as well
- Allow customers to pick from various FedEx locations to pick-up their shipments

# **Installation & Activation**

### **Installation Steps**

#### **Step 1: Check Permissions**

• Make sure the "app", "skin" and "lib" directories of your Magento and all directories inside it have full written permissions or set permissions on each directory equal to 777 or0777.

Important! Change all permissions back after installation.

Read more about permission at <a href="http://www.magentocommerce.com/wiki/magentofilesystempermissions">www.magentocommerce.com/wiki/magentofilesystempermissions</a>

#### **Step 2: Disable Compilation**

- Log into Magento Admin Panel and go to **System -> Tools -> Compilation** and disable the compilation.
- After Step 5, you can run the compilation process again.

#### Step 3: Upload Files

• Upload all folders from the extension package to the installation directory of your Magento software using an FTP client.

| Filename 🔺 |  |     | Filename 🛆                                    | ^ |
|------------|--|-----|---|---|
| Filename A | Upload Add files to queue Open Edit Create directory |     | Filename / / /// //////////////////////////// |   |
|            | Refresh  | 6   | 🛅 pkginfo                                     |   |
|            |  | C   | 🛅 shell                                       |   |
|            | Delete   | 6   | 🛅 skin  |   |
|            | Rename   | l C | 🚞 var   |   |
|            |  |     | 🕲 .htaccess.sample                            | ¥ |

#### Step 4: Clear cache

• Go to System -> Cache Management. Clear the store cache.

#### Step 5: Re-login

• Logout and log back into Magento Admin Panel.

#### Step 6: Use Extension

• Go to **System -> Configuration**. In the left column you will see the new tab called Biztech Extensions. You will find "FedEx" under Biztech extensions tab.

| Current Configuration Scope: | Fedex            |   | Save Config  |
|------------------------------|------------------|---|--------------|
| Manage Stores                | Fedex Activation |   | ٥            |
| Configuration                | Activation Key   | anta a stati Brazilari interneti sociali a fancia a dag | [STORE VIEW] |
| BIZTECH EXTENSIONS           | Select Websites  | V Main Website  | [STORE VIEW] |
| Fedex                        |                  |   |              |
|                              |                  |   |              |
| CUSTOMERS                    |                  |   |              |
| Newsletter                   |                  |   |              |

### **Extension Activation**

#### Step 1: Get an activation key

- Get the activation key from the Order Confirmation Mail. OR
- Login to your AppJetty account then go to Downloadable options and copy the activation key for the Delivery Date Scheduler extension.

#### Step 2: Activate your extensions

 Log into Magento Admin Panel and go to System -> Configuration -> Biztech Extensions / FedEx Smart Shipping and enter the activation key in the "Activation Key" field for the FedEx Smart Shipping extension then click the "Save Config".

| Current Configuration Scope: | Fedex            |                | Save Config  |
|------------------------------|------------------|----------------|--------------|
| Manage Stores                | Fedex Activation |                | ٥            |
| Configuration                | Activation Key   |                | [STORE VIEW] |
| BIZTECH EXTENSIONS           | Select Websites  | V Main Website | [STORE VIEW] |
| Fedex                        |                  |                |              |
|                              |                  |                |              |
| CUSTOMERS                    |                  |                |              |
| Newsletter                   |                  |                |              |

#### **Step 3: Select Websites**

| Current Configuration Scope: | Fedex            |                | Save Config  |
|------------------------------|------------------|----------------|--------------|
| Manage Stores                | Fedex Activation |                | ٥            |
| Configuration                | Activation Key   |                | [STORE VIEW] |
| BIZTECH EXTENSIONS           | Select Websites  | V Main Website | [STORE VIEW] |
| Fedex                        |                  |                |              |
|                              |                  |                |              |
| CUSTOMERS                    |                  |                |              |
| Newsletter                   |                  |                |              |

- When you enter and save the key it will be verified on our server and you can select the websites where you need to use the **FedEx Smart Shipping** extension. Click the **''Save Config''** button after making your selections.
- After successful license validation, you can select the website. Now, your FedEx Smart Shipping is activated.

### How it Works?

#### **Back End Configuration:**

Please follow the below steps to enable FedEx Smart Shipping.

#### Step 1:

#### **General FedEx Configurations**

#### Go to System -> Configuration -> Sales -> Shipping Methods.

In the shipping methods you'll find **Biztech FedEx Extension.** Here first few configurations are FedEx default configurations for FedEx shipping method.

- Enabled for Checkout: Select yes to add FedEx shipping at checkout page.
- **Title:** Add title for FedEx shipping method.
- Account ID: Add your FedEx account ID to Enable FedEx shipping Method.
- Meter Number: Add Meter Number provided by FedEx here.
- Key: Add key provided by FedEx here.
- Password: Add password for your FedEx shipping.
- Sandbox Mode: Select yes to enable Sandbox mode for your store.
- Packages Request Type: Choose package type for shipping with FedEx. Possible options are:
  - Divide to equal weight (one request)
  - Use origin weight (few requests)
- Packaging: Choose type of packaging used for shipping with FedEx. Possible options are:
  - FedEx Envelope
  - FedEx Pak
  - FEDEX\_BOX
  - FEDEX\_TUBE
  - FEDEX\_10KG\_BOX
  - FEDEX\_25KG\_BOX
  - YOUR\_PACKAGING

- **Drop-off:** Choose drop off options for the FedEx shipping. Possible options are:
  - REGULAR\_PICKUP
  - REQUEST\_COURIER
  - DROP\_BOX
  - BUSINESS\_SERVICE\_CENTER
  - STATION
- Weight Unit: Choose in which unit weight will be counted. Possible options are:
  - Pounds
  - Kilograms
- Maximum Package Weight (Please consult your shipping carrier for maximum supported shipping weight): Add maximum package weight allowed for the shipment.
- **Calculate Handling Fee:** Choose on what basis handling fee is counted for your shipments. Possible options are:
  - Fixed
  - Percent
- Handling Applied: Choose whether handling fee is applied per order or per package.
- Handling Fee: Add applicable handling fee. If selected Fix this will be the fix price for handling fees. If choose percent added percentage will be counted on the order or package value.
- Residential Delivery: Choose whether residential delivery is allowed or not.
- Allowed Methods: Choose from the various FedEx methods to be allowed for your store.
- Hub ID: Hub Id is only need to be added if the Smart Post method is selected.
- Free Method: Choose from the list of free methods that which free method will be used for your store.
- Free Shipping with Minimum Order Amount: Choose whether free shipping is allowed for minimum added amount.
- Minimum Order Amount for Free Shipping: Add minimum amount for which free shipping will be allowed.
- **Displayed Error Message:** Set the message which will be displayed if shipping method is unavailable.
- Ship to Applicable Countries: Choose whether shipping is allowed to all countries or specific countries.
- Ship to Specific Countries: If shipping is allowed for specific countries than choose countries for which shipping is allowed.
- **Debug:** Choose whether debug mode is on or not.
- Show Method if Not Applicable: Choose if you want to display FedEx if it is applicable for specific order or not.
- Sort Order: Choose sorting order of FedEx shipping method.

The extra features provided by AppJetty are provided under **Biztech FedEx Configuration**.

- Allow ETD Document: Choose from the list of ETD documents that are allowed across your store.
- Enable Hold at FedEx Location: Choose whether holding of shipment at FedEx location is allowed or not.
- Disable Hold at FedEx Location For dangerous goods and Alcohol: Choose whether dangerous goods and Alcohol will be held at FedEx location or not.
- **Dropping location not available Message:** Add message which will be shown if dropping location is not available.
- Requested Result
- Enable Signature Proof of Delivery: Choose if Signature Proof of Delivery is needed or not.
- Enable Dangerous Goods: Choose if Dangerous goods are allowed to ship with FedEx or not.
- Enable Alcohol Shipping: Choose if shipping of alcohol is allowed with FedEx or not.
- Enable Dry Ice Shipping: Choose if shipping of dry ice is allowed with FedEx or not.
- Enable Track by Reference: Choose if shipment tracking by reference is allowed or not.
- Enable Address Validation in Front: Choose yes to allow address validation in front end.

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• Enable Pickup: Choose yes to enable pick up of FedEx shipment from your store facility.

| Biztech Fedex Configuration                                       |  | ٨         |
|---|--|-----------|
| Allow ETD Document  | COMMERCIAL_INVOICE<br>CERTIFICATE_OF_ORIGIN<br>NAFTA_CERTIFICATE_OF_ORIGIN<br>PRO_FORMA_INVOICE<br>OTHER | [WEBSITE] |
| Enable Hold At Fedex Location                                     | No   | [WEBSITE] |
| Disable Hold At Fedex Location<br>For dangerous goods and Alcohol | No   | [WEBSITE] |
| Dropping location Not available<br>Message                        |  | [WEBSITE] |
| Requested Result  |  | [WEBSITE] |
| Enable Signature Proof Of Delivery                                | No   | [WEBSITE] |
| Enable Dangerous Goods  | No   | [WEBSITE] |
| Enable Alcohol Shipping   | No   | [WEBSITE] |
| Enable Dry Ice Shipping   | No   | [WEBSITE] |
| Enable Track By Reference   | No   | [WEBSITE] |
| Enable Address Validation in Front                                | No   | [WEBSITE] |
| Enable Pickup   | No   | [WEBSITE] |

### Step 2:

#### Manage ETD Types

Go to Biztech FedEx -> ETD Type

• Here you'll get a list of ETD types managed through your store. You can also add more ETD types by clicking on **Add ETD Type** button.

| Etd      | Type Manager       |                                       |                        |                        |                       | Add ETD Type        |
|----------|--------------------|---------------------------------------|------------------------|------------------------|-----------------------|---------------------|
| Page 📧   | 1 of 1 page        | es   View 20 💌 per page   To          | al 1 records found 🛛 🙀 | Export to: CSV         | Export                | Reset Filter Search |
| Select A | All   Unselect All | Select Visible   Unselect Visible   0 | items selected         |                        | Actions               | Submit              |
|          | ID 🕴               | Name                                  | Title                  | Content                |                       |                     |
| Any -    | From:              |                                       |                        |                        |                       |                     |
|          | То :               |                                       |                        |                        |                       |                     |
|          | 11                 | CERTIFICATE_OF_ORIGIN                 | ETD Title              | New costume ETD Conten | nt for the Certificat | te of origin.       |
|          |                    |                                       |                        |                        |                       |                     |
|          |                    |                                       |                        |                        |                       |                     |

• While creating ETD you can add ETD Name, Title and Content and save it to use throughout the store.

| ETD Information | Add ETD             | Back Reset Save ETD Save And Continue Edit   |
|-----------------|---------------------|--|
| ETD Information |                     |  |
|                 | Contact information |  |
|                 | Name *              |  |
|                 | Title *             | CERTIFICATE OF ORIGIN  |
|                 | Content *           | "Lorem ipsum doiro sit amet, consectetur adipiscing<br>etit, sed do eiusmod tempor incididunt ut labore et<br>dolore manna aligua. Ut enim ad minim venjam,<br>guis nostrud exercitation ullanco laboris nisi ut<br>aliguije ex ea commodo conseguat. Duis aute trure<br>dolor in reprehenderit in voluptate velit esse cillum<br>dolore eu fugiat nulla pariatur. Excepteur sint<br>occaecat cupidatat non proident, sunt in culpa gui<br>officia desecunt mollit anim id est laborum |
|                 |                     |  |

#### Step 3:

#### Address Validation for User Orders

- For any orders admin can validate user added address. To validate address go to Sales -> Orders -> Order Details -> Shipping Address.
- Click on Edit to manage the user added shipping address. Here admin will be able to check the shipping address against FedEx by clicking on **Check against FedEx** Button. If there will be any errors for address there will be a suggested address and admin can use it right away for the order.

| City : MARLBOROUGH   |            |                    |
|--|------------|--------------------|
| Region : MA  |            |                    |
| Post Code : 01752-4613   |            |                    |
| Country : US   |            |                    |
| Pelease Correct Address  |            |                    |
|  |            |                    |
| 를 Edit Order 100000137 Shipping Address  | Back Reset | Save Order Address |
|  |            |                    |
| P Changing address information will not recalculate shipping, tax or other order amount. |            |                    |
|  |            |                    |
| Order Address Information  |            |                    |

#### Step 4:

•

#### **Create Shipment Packages and Generate Shipping Labels for Printing**

- To generate package for any of the order go to Sales -> Orders -> Order Details -> Shipments -> Shipment Details. Here you'll find Shipping and Tracking Information tab. Here you can create a new shipping label by clicking on Create Shipping Label button.
  - Here admin will be able to add following things:
    - Package Type
    - ETD Generation Source
    - ETD Type
    - Reference
    - Label Type
    - Total Weight
    - Length
    - Width
    - Height
    - Signature Confirmation
- Admin can also add products to the package along with the option to add more packages to the shipments.

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| Create Packages           |                       |                   |           |            |                  | Add Package        |
|---------------------------|-----------------------|-------------------|-----------|------------|------------------|--------------------|
| Package 1                 |                       |                   |           |            |                  |                    |
| Туре                      | ETD Generation Source | ЕТД Туре          | Reference | Label Type |                  |                    |
| Your Packaging            | Fedex Generated 🔹     | COMMERCIAL_INVO - |           | PAPER_4X9  |                  |                    |
| Total Weight              | Length                | Width             | Height    |            | Signature        | Confirmation       |
| 10 lb 💌                   | 10                    | 10                | 10        | in 💌       | Adult            | •                  |
|                           | Delete Package        |                   |           |            |                  |                    |
| Please Select Products to | Add                   |                   |           |            | Add Selected Pro | duct(s) to Package |
| Product Name              |                       | Weig              | ht        |            | Qty Ordered      | Qty                |
| test product1             |                       |                   | 1.0000    |            | 1                | 1                  |
|                           |                       |                   |           |            |                  |                    |
|                           |                       |                   |           |            |                  | OK Cancel          |
|                           |                       |                   |           |            |                  | Guilder            |

#### Step 5:

#### **Create Pickup**

- Admin can directly create a Pickup for the order by clicking on **Create Pickup** button from the Order page. Admin can also create pickups manually by going to **Biztech FedEx -> Pickup**.
- Here admin will have list of pickups managed by the store. Admin can create a new pickup by clicking on Add Pickup Item button.
- Admin can add following things while creating a pickup:
  - Pickup Address
  - City
  - State
  - Pickup Postcode
  - Country
  - Pickup Type
  - Dispatch Date
  - Pickup Carriers
  - Shipment Unit
  - Shipment Length
  - Shipment Width
  - Shipment Height
  - Shipment Weight Unit
  - Shipment Weight

| Pickup Information  | Add Pickup                | Back Reset Save Pickup Save And Continue Edit |
|---------------------|---------------------------|---|
| Pickup Availability |                           |   |
| Pickup Information  | Pickup Address            |   |
|                     | City                      |   |
|                     | State                     | New York                                      |
|                     | Pickup Postcode           |   |
|                     | Country                   | United States                                 |
|                     | Pickup Type               | Same Day 💌                                    |
|                     | Dispatch Date             | 2016-11-09                                    |
|                     | Pickup Carriers           | Fedex Express 💌                               |
|                     | Shipment Unit             | CM 🗸  |
|                     | Shipment Length           |   |
|                     | Shipment Width            |   |
|                     | Shipment Height           |   |
|                     | Shipment Weight Unit      | KG •  |
|                     | Shipment Weight           |   |
|                     | Check Pickup Availability |   |
|                     |                           |   |
|                     |                           |   |

• After adding the necessary details admin can check availability of pickups for the added area. Admin can choose from the list of available pickup options.

| Check Pic | ckup Availability |           |            |            |            |                      |        |
|-----------|-------------------|-----------|------------|------------|------------|----------------------|--------|
| Carrier   | ScheduleDay       | Available | PickupDate | CutOffTime | AccessTime | ResidentialAvailable | Action |
| FDXE      | SAME_DAY          | 1         | 2017-01-25 | 17:30:00   | PT1H0M     |                      | Apply  |
| FDXE      | SAME_DAY          | 1         | 2017-01-26 | 17:30:00   | PT1H0M     |                      | Apply  |
| FDXE      | SAME_DAY          | 1         | 2017-01-27 | 17:30:00   | PT1H0M     |                      | Apply  |

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• Admin will also have to add Contact Information, Address Information and Package Information to save a pickup.

| Pickup Information    | Add Pickup                | Back Reset Save Pickup Save And Continue Edit |
|-----------------------|---------------------------|---|
| Pickup Availability 🔠 |                           |   |
| Pickup Information    | Contact information       |   |
|                       | Person Name               |   |
|                       | Company Name              |   |
|                       | Phone No.                 |   |
|                       |                           |   |
|                       | Address information       |   |
|                       | Address                   | 10800 Olson Dr                                |
|                       | City                      | Sacremento                                    |
|                       | Country                   | United States                                 |
|                       | State                     |   |
|                       | Postcode                  | 122456  |
|                       | Package Location          | Front   |
|                       | Bilding Partcode          | APARTMENT                                     |
|                       | Building Part Description |   |
|                       | Ready Timestamp           | 2017-01-25T17:30:00                           |
|                       | Company Close Time        |   |
|                       |                           |   |
|                       | Package Information       |   |
|                       | Package Count *           |   |
|                       | Total Weight Unit         | LB  |
|                       | Total Weight Value *      |   |
|                       | Courier Code              | Fedex Express                                 |
|                       | Courier Remarks           |   |
|                       |                           |   |
|                       |                           |   |
|                       |                           |   |

### **Points to Note**

- Dangerous goods and alcohol cannot be shipped together
- ETD is only for international shipment
- ETD will not work with staging account
- Customer reference is not working with staging account

# FAQ

1. What versions is FedEx Smart Shipping compatible with?

Ans: The current FedEx extension version is compatible with: Community Edition: 1.6.x.x, 1.7.x.x, 1.8.x.x, 1.9.x.x.

2. I want to enable extension in more than one domain, How can I do so? Ans: We provide our client access to 2 domains with license key. One for test domain and another for live. If you want to enable our extension in multiple domains, pls. purchase license key for the same. You can review license key on our extension page under section "I Have One Magento Installation With". Please review @ https://www.appjetty.com/magento-fedex-smart-shipping.htm .

3. What is price of extension with installation service?

Ans: Basic price of the extension is \$99 and Installation charge is \$25. If you will purchase both then extension will cost you \$124.

4. Is there a demo-shop available on how I can test and see the extension working? Ans: Sure you can have the demo link from the product page.

5. Is this extension the same as one provided by default Magento?

Ans: Our extension extends the functionality of default Magento FedEx. In addition to the shipping rate calculation, it provides various more features like Shipment Tracking, Address Validation, Pickup Management, Drop at Location Management and many more.

6. How to get an account/register at FedEx? Ans: You can register with FedEx on the link here.

7. How to configure this extension?

Ans: You can refer our user manual for more assistance on installation and configuration.

# **Contact Us**

We simplify your business, offer unique business solution in digital web and IT landscapes.



- Get instant support with our Live Chat.
- Visit our product page at: <u>https://www.appjetty.com/magento-fedex-smart-</u> <u>shipping.htm</u> and click on the Live Chat button for instant support.



- Raise tickets for your specific question!
- Send an email to <u>support@appjetty.com</u> or you can login to your account @<u>www.appjetty.com</u> and click on My Support Tickets on your account dashboard, to get answers to your specific questions. Our team will work to respond to your query prompt.

#### **Customization:**

• If you would like to customize or discuss about additional feature for FedEx Smart Shipping, please write to <a href="mailto:sales@appietty.com">sales@appietty.com</a>