

# Six Sens



WEDDING PLANNER / WEDDING DESIGNER



Eventos sociales y corporativos Aurélie Adant

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## OUR PHILOSOPHY

*Within Six Sens, all our team is feel passion for the creation, production and celebration of extraordinary weddings.*

*We are engaged in a constant challenge with ourselves and with our suppliers to achieve unique events for our clients and their guests.*

*We offer professional and personalized service that provide you a complete peace of mind during the planning process and especially the day of your wedding.*

*What most encourages us and motivates us is the aim to realize your dreams and exceed your expectations. For us, nothing is impossible and we love challenges.*

*We understand the importance and significance of the commitment you have decided to take together. Our goal is to unload you from the stress of planning and enable you to enjoy all these moments at the maximum.*

*We hope to have the opportunity to be part of the story of your wedding...*

*Six Sens team*





## WEDDING DESTINATION SIX SENS



### What exactly does Six Sens for you?

- ⊟ Once you hire us, we start the planning with a Skype appointment in order to determine what you want and what are your priorities for your wedding. All the meetings will be in English or/and Spanish or/and French.
- ⊟ Your wedding planner gives you a check-list with all the stages of the coordination and the different decisions to take. You will also receive tools to estimate your budget.
- ⊟ The planning goes step by step, by mail, phone and Skype meetings. We start with determining the place of your wedding ceremony, according to what you have in mind (Riviera Maya, Yucatan, Campeche,...). We suggest you different types of structures depending on the concept of the wedding (beach club, hotel, hacienda, quinta, lounge,...).
- ⊟ Our wedding planner service included the organization of all visit of the couple to see the different suppliers. It includes the organization and coordinator presence at all necessary visit with the suppliers and trials (centerpieces, tasting menu, stylist,...).
- ⊟ We will organize the wedding together at the rate of using an average of two Skype appointments of 2 hours per month. The appointment consists on meeting by Skype to overview the all wedding.
- ⊟ We will get in touch by unlimited email or other short communication.
- ⊟ Your wedding planner takes responsibility for contacting trustworthy local suppliers and for negotiating the best quotes with them, to let you choose the option you like the most.
- ⊟ As soon as we have your agreement, we take care of hiring the suppliers you chose and carry out the payment of their services. Six Sens send you every contract and payment receipt and each month we send you a summary table of the payments and deposits you've paid so that you can keep an eye on your budget and spendings.
- ⊟ All along the planning process, Six Sens suggest you original and creative ideas for the decoration, in accordance with the concept of your wedding to create an event just like you.
- ⊟ For your wedding destination, we also recommend you choose the additional option of creating an Internet page for your wedding, with all the information about



it: transport, hotel, time schedule and other details, as well as a confirmation of presence tool.

- IS Six Sens will deal with all the legal and administrative procedures on religious and civil ceremony and will inform you about the documents necessary to legalize your union. If necessary, we can charge us to find an officiant for your ceremony.
- IS Six Sens also takes care of the transportation and accommodation of the bride and groom and their guests and family if needed.
- IS The service includes help for negotiating hotel group price but doesn't include Six Sens personal assistance at the hotel. We will help you to collect information with hotels and give you key reservation and group prices.



## With the wedding destination services, Six Sens will:

- IS Confirm orders with all the suppliers hired.
- IS Organize the Photo-shoot.
- IS Organize the make-up and hairstyle session.
- IS Supervise the set up of the material and see to it that it goes smoothly.
- IS Check out the arriving of the suppliers and settle the payments.
- IS Coordinate the ceremony (religious, laic, civil or symbolic) and nuptial cortège.
- IS Organize the reception, welcome the guests and make sure the different steps of the wedding go well (toast, first dance, master of ceremony, fireworks,...).
- IS Presence of a professional team of wedding planner during the entire event; the number of coordinators is calculated according to the number of guests and the complexity of the wedding. There is always at least one coordinator present at each step of the wedding: make-up, transport, photo shoot, welcome at the reception, diner, first dance, wedding cake, end of the wedding,...
- IS Supervise suppliers' services and check their quality.
- IS Complete availability to deal with any trouble or setback.
- IS Coordination of the taking down.
- IS About an eventually welcome drink or event on another day of the wedding, this package includes the collect of information, the search of suppliers and the contract of best option you need but it doesn't includes the presence and coordination of the event by a coordinator.



## This package doesn't include:

- ↳ Doesn't include confirmation of your guests (RSVP)
- ↳ Doesn't include the accommodation of your guests to their tables.
- ↳ The organization of the hairstyle and makeup of your guests if they are staying in another hotel of the bride or if not contracted with the main wedding stylist.
- ↳ If you are not Mexican, our service doesn't include the processing of the certificate apostille and any shipment to the embassy after the civil wedding.
- ↳ We don't include in this service the organization of your civil wedding (or other ceremony) if it's planned another day of wedding day.
- ↳ The coordination of a welcome cocktail before the wedding or a rehearsal dinner is not included in this package as well as organizing a brunch the day after.
- ↳ Doesn't include designing an internet wedding page.
- ↳ Doesn't include the distribution of wedding gifts or welcome kit in the hotels where guests will be staying.
- ↳ The coordination of the wedding day doesn't include other transportation than in the main wedding hotel. If transportation is divided, extra coordinators in those different hotels will be an additional cost.
- ↳ Our service doesn't include personalized transportation from the airport or transport for the couple on arrival at the wedding venue.
- ↳ The search for hotels for the accommodation of your guests does not include the reservations management (by the hotel) and payments. It doesn't include the presence of Sens Six coordinator in the various hotels chosen for your guests upon arrival of your guests.
- ↳ The organization of tours and visits doesn't include: the presence of a coordinator of Six Sens in the tours, the fact of collecting the money from the guests for the tours, reservations management of people who wish to participate on the tour.
- ↳ This service doesn't include making crafts for the wedding (e.g. bagging chilitos, paint pictures, fold up thanks .. etc..).
- ↳ It doesn't include a trained coordinator responsible for coordinating specific security necessary for certain weddings: identity verification, release management, protocol management and security bodyguard.

*With pleasure we can offer you and quote any additional services and ensure good price-quality ratio for any additional services required.*







*Choosing Six Sens for the organization of your Wedding Destination, you get the insurance of a complete peace of mind to fully enjoy your dream wedding..*

### TARIF FOR THIS PACKAGE

Till 100 guests	\$ 2,100.00 usd
More than 100 guests	\$ 2,300.00 usd
More than 200 guests	\$ 2,500.00 usd
More than 300 guests	\$ 2,700.00 usd





## FULL PLANNING AND COORDINATION

This package is designed for the bride and groom who want to have a total attendance throughout the planning of their wedding from the first decisions to be taken until the day of the wedding. This service ensures absolute relaxation during your wedding planning and includes additional service options, which ensures a high quality service for you and your guests.



### DESCRIPTION OF SERVICE

- Ⓢ The full service includes the above wedding destination package and also the following services:
- Ⓢ Guest Confirmation (RSVP) by mail a month and 15 days before the wedding. Preparation of organized lists for performing the allocation of places.
- Ⓢ Includes allocation of places and the accommodation of your guests to their tables. We provide you a team of professional hostesses and a coordinator. The aides' style of dress is of your choice.
- Ⓢ If you are foreigner our service includes the processing of the wedding certificate apostille and the shipment to the embassy or your home after the civil wedding.
- Ⓢ If you are Mexican or foreigner we include the shipment of your civil and religious certificate after the wedding in the Republic or abroad.
- Ⓢ It Includes the organization of civil or other wedding ceremony if it's planned another day that the wedding day
- Ⓢ They include the design of an Internet site for the wedding. The couple will have to choose a model in a catalog and we manage the development, design and monitoring.
- Ⓢ The coordination of a welcome cocktail before the wedding or rehearsal dinner is included in this package as well as organizing a brunch.
- Ⓢ It includes the distribution of wedding gifts or welcome kit in the hotels where guests will be staying. It doesn't include the possible fee charged by the hotel.





- ↳ Transportation coordination of the wedding day includes the transportation coordination in maximum 3 different hotels by a coordinator present in every hotel.
- ↳ If most of your guests come together in one hotel, we include the presence of one Sens Six coordinator to receive and distribute to your guests tourist information and program activities related to the wedding.
- ↳ This service includes organizing tours and visits: the presence of a coordinator of Six Sens in the tours, the fact of collecting the money from the guests for tours, reservations management of people who want to participate at the tour.
- ↳ It includes a trained coordinator responsible for coordinating specific security required for certain weddings: identity verification, release management, protocol management and security guard back.
- ↳ Recommendations for the choice of your wedding dress, along with list of providers to purchase. Help for searching wedding dress by a wedding planner of Six Sens.
- ↳ This service includes making crafts for the wedding (e.g. bagging chilitos, paint pictures, fold up thanks .. etc..).
- ↳ Doesn't include hairstyle and makeup organization of your guests if staying in another hotel of the bride or if hired with other than the main stylist. But we can be in touch with them and advise guests in search of a stylist and provide contacts and addresses.







**TARIF FOR THIS PACKAGE**

Till 100 guests	\$ 4,400.00 usd
More than 100 guests	\$ 4,600.00 usd
More than 200 guests	\$ 4,700.00 usd
More than 300 guests	\$ 4,900.00 usd

*Note: the contract closes with the payment of 25% advance, other 25% at half of the wedding planning, another 25% three months before the wedding and the balance two week before the wedding.*



*Best regards*

*With Six Sens, your wedding will always be unforgettable...*

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