

# ABLE MERCANTILE AGENTS

LIC. CREDIT CONSULTANTS AND DEBT COLLECTION SPECIALISTS ABN – 86 455 214 309 Since 1974

Fellow Institute of Mercantile Agents  
Life Member Assoc. Investigators & Security Professionals

9 MIDDLE St. HADFIELD VIC 3046  
Phone: (03) 9323 5477  
10am till 6pm

e-mail [ablemerc@live.com.au](mailto:ablemerc@live.com.au)  
(update requests are quicker by e-mail)

Thank you for requesting our details.

## WHAT DOES IT COST TO HAVE A DEBT COLLECTOR WORKING FOR YOU ?

**START FEE: ONE ACCOUNT TO COLLECT = \$ 50 \*** (no GST)  
**2 or more accounts to collect \$30 each** (no GST) (That's just \$10 for the 2<sup>nd</sup> a/c)

### COMMISSION RATES

15% of monies recovered,  
(paid to us or paid to you).

### **NO EXTRAS:**

**i.e. postage, letter fees, phone calls, demand notices, debtor negotiations etc. all are included in our start fee. (Aust)**

### PART PAYMENTS \*

If you agree to accept part payments, our minimum commission is \$20 per payment, no account fees.

**Experienced credit personnel: (Our manager has been here since 1974)**

**Terms and conditions:** "THE FINE PRINT", **easy to read large print in simple English**

1. Upon payment of the "start fee" and supplying full and correct debtors details to Able Mercantile, they will issue a demand notice upon the debtor, then continue with further collection action.
2. **Able Mercantile must obtain my written approval** before taking any court action, e.g. issuing a summons etc. Legal costs for summonses etc. are payable by me/us and will be claimed from the debtor.
3. I/We authorise Able Mercantile to act as our agents in all matters referred and agree to make payment of all commissions and costs incurred and authorise Able Mercantile Agents to deduct all/any monies owing to them or their solicitors from money collected on our behalf.
4. **Debts listed** I/We accept all responsibility supplying details that are true & correct and indemnify Able Mercantile and / or their staff and / or agents from any action being taken by persons of whom we have given in-correct details or failed to advise of any change in any details.
5. **COMMISSION** If the account is settled with me or with Able Mercantile. commission is payable at the rates shown above. **ONLY** on the amount recovered, not the amount of the debt.

**UPDATES:** No need to contact us. We will contact you as soon as any news or if any problem arises.

If you have any queries, it is best to contact us per e-mail 24 hours every day. You will have your answer in writing, you save a phone call and it keeps our Collection team spending more time chasing your debtors.

- ✓ Before accepting any offer from the debtor, make sure you include any legal costs that you may have incurred.
- Additional work requested by you will incur additional costs. (of course )

**For your records** This document will become a Tax invoice when we receive your payment.

Start fee \$                                      paid to ABLE on        /        / 2013        per cheque No. #

**OR** for quicker action: per internet transfer to: National bank **BSB 083 004 A/c No. 826 882 329**

**Please forward details to** [ablemerc@live.com.au](mailto:ablemerc@live.com.au)

**Beware of debt collectors that work for "nothing"**

# ABLE MERCANTILE AGENTS

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ABLE DEBTOR REF

## DEBTOR LISTING Used Able Mercantile services before ? YES / NO

OBTAINED ABLE DETAILS FROM ?  Yellow Pages  internet  referral  other

Money owed to

Creditor's Name: \_\_\_\_\_ ABN or ACN No. \_\_\_\_\_

Trading as : (If different) \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone / mob: \_\_\_\_\_

Address: \_\_\_\_\_ POSTCODE \_\_\_\_\_

e-mail \_\_\_\_\_ Fax No: \_\_\_\_\_

**THE FINE PRINT \* terms and conditions. (see page 1)**

I/We have received, read and agree with the terms and conditions of ABLE MERCANTILE AGENTS

Signature: \_\_\_\_\_ (Print Name) \_\_\_\_\_ Date: \_\_\_\_\_

**\* THIS FORM MAY BE COPIED & USED FOR OTHER DEBTORS (ATTACH ANOTHER PAGE IF NEEDED)**

<b>DEBTOR/s DETAILS FULL NAME</b> Company/business, Mr Mrs Miss Ms	<b>Debt TOTAL</b> \$
_____	
t/as _____ ABN _____	
STREET ADDRESS, (not P.O. Box)	<b>Date/s Incurred</b> from
_____	_____ / _____ / _____
Postcode	
ACN ABN No _____ Phone: DAY _____	
Phone a/hours _____ Mob _____	<b>to</b> _____ / _____ / _____
e-mail: _____	

**DEBT IS FOR:**  Work & labour done/ Services provided  goods / materials supplied  both

Please attach a copy of statement showing **brief** details of amount outstanding.

Please send this signed form to our office with your payment for the **START FEE**

**1 A/C \$50 2 A/C \$60 or more @ \$30 each**

**i/net transfer**

**BSB 083 004 A/c No. 826 882 329** and e-mail debtor/s details to our office.

**ABLE USE ONLY** SFPD 1.50 2.60 a/cs 1 2 3 4 5 22 ACTION STEPS contact cl rte2cl 3.1 Rec'd & entered

AFN P.DTR _____	C/Off. assigned to:-
NBP P.DTR _____	_____
_____	_____
LTCSU SCST PD ASIC PD	_____
CL INSTR SUM ISS SVD LTD ORD	<input type="checkbox"/> A/c Recovered
LTC SOE WOD CL.OK ISS SOE WARR CHD SVD	<input type="checkbox"/> Chq to Client #
WARRANT ARREST NEG	Date
PY PR	
COMMISSION @ 15% <u>part payments</u> , minimum \$20 per payment. START FEE \$50. 2 or more accounts to collect \$30 each no GST	