

**Brimecome-Mills**  
**Creative Development & Services**

**Administration Management**  
**Price List\***

Newsletters & Company Updates

£12.50

Report Generation – proposals, collating research projects

£14.25

File Management, Documents & Correspondence

£10

General Administration & Clerical Duties

£10

Online Media & Networking – managing Facebook & Twitter pages

£10

\*prices exclude VAT, prices stated per hour

Brimecome-Mills Creative Development and Services  
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**[www.brimecome-mills.co.uk](http://www.brimecome-mills.co.uk)**