



linguatime
SCHOOL OF ENGLISH

2013 PRICE LIST

Euros (€)

Time to Learn English



FELTOM



**International Association
of Language Centres**

2013 Linguatime Price List in Euro (€)

Low Season Monday 7th January 2013 to Friday 28th June 2013
Monday 2nd September 2013 to Friday 20th December 2013

High Season Monday 1st July 2013 to Friday 30th August 2013

Note: Bookings which overlap seasons are charged for each week at the corresponding seasonal rate

Course registration fee € 20

Course book € 20

COURSES

General English Courses	Code	Max class Size	Lessons/hours per week	Minimum weeks	Minimum level	Price per week 1-4 weeks	Price per week 5-19 weeks	Price per week 20 weeks +
General English Group 20	GE 20	12	20/15	1	A2	€ 135	€ 115	€ 95
General English Group 30	GE 30	12	30/22.5	1	A2	€ 185	€ 165	€ 145
General English Intensive	GEI	12/1	20/15 group + 10/7.5 private	1	A2	€ 320	€ 300	€ 280
One-to-One (General English)*	PT One	1	10/7.5	1	A1	€ 250	€ 230	-
One-to-Two (General English)**	PT Two	2	10/7.5	1	A1	€ 190	€ 170	-

Course notes:
*One teacher with one student – extra lessons can be booked on request
**One teacher with two students of the same level and booking together - extra lessons can be booked on request

Business English Course NEW	Code	Max class Size	Lessons/hours per week	Minimum weeks	Minimum level	Price per week 1-4 weeks
Business English Mini Group 30	BE 30	6	30/22.5	1	B1	€ 315

Business English Course NEW includes:
Daily newspaper Coffee/tea making facilities WI-FI & Internet Lunch (once a week) with tutor

Exam Preparation Course	Code	Max class Size	Lessons/hours per week	Minimum weeks	Minimum level	Price per week 5 weeks +
Exam Preparation	EPC 30	12/1	20/15 group + 10/7.5 private	5	see table --->	€ 300

Exam Preparation Minimum Levels:
<ul style="list-style-type: none"> • IELTS – B1 • TOEFL – B2 • Cambridge FCE – B1 • Cambridge CAE – B2

High Season Supplement Monday 1st July 2013 to Friday 30th August 2013	Price per week 1-4 weeks	Price per week 5-19 weeks	Price per week 20 weeks +
	€ 40	€ 40	-

Level	Common European Framework
Beginner	A1
Elementary	A1 – A2
Pre-Intermediate	A2 – B1
Intermediate	B1 – B2
Upper-Intermediate	B2
Advanced	C1

A 10% discount applies when attending a course with accommodation in a self-catering shared apartment during the months of January, February, November and December 2013.

2013 Linguatime Price List in Euro (€)

Low Season Saturday 29th December 2012 – Friday 28th June 2013
Sunday 01st September 2013 – Saturday 04th January 2014

High Season Saturday 29th June 2013 - Saturday 31th August 2013

Accommodation registration fee € 10

Shared Self catering apartments

Price per week 1-4 weeks

Price per week 5-19 weeks

Price per week 20 weeks +

		Price per week 1-4 weeks	Price per week 5-19 weeks	Price per week 20 weeks +
Shared room	Low Season	€ 125	€ 110	€ 95
	High Season	€ 215	€ 200	€ 95
Single room	Low Season	€ 200	€ 185	€ 170
	High Season	€ 300	€ 285	€ 170

Apartment supplements:

Price per person per week

Only nationality in the apartment supplement (upon request)

€ 100

Homestay on half board basis (breakfast + dinner)

Price per week 1-4 weeks

Price per week 5-8 weeks

		Price per week 1-4 weeks	Price per week 5-8 weeks
Shared room	Low Season	€ 150	€ 135*
	High Season	€ 200	€ 185*
Single room	Low Season	€ 190	€ 175*
	High Season	€ 290	€ 280*

Homestay supplements:

Price per person per week

Only nationality in the family supplement (upon request)

€ 100

Full board (packed lunch)

€ 40

Vegetarian / Special dietary conditions

€ 40

Easter supplement (24/03/2013 - 31/03/2013)

€ 40

Christmas supplement (22/12/2013 - 05/01/2014)

€ 40

Accommodation notes:

Stays of 5/6 nights are charged full week rates (irrelevant of how many weeks are booked)

Extra nights are charged pro rata according to seasonal rates

Max 4 students in a shared room

A refundable deposit of € 100 is payable on arrival in respect of apartment accommodation

Arrival transfer (€ 21) is obligatory when booking any accommodation

* Homestay can be booked for a maximum of 8 weeks

Airport Transfers

Arrival Transfer € 21

Departure Transfer € 21

A 10% discount applies when attending a course with accommodation in a self-catering shared apartment during the months of January, February, November and December 2013.

2013 Calendar

January						
Mo	Tu	We	Th	Fr	Sa	Su
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February						
Mo	Tu	We	Th	Fr	Sa	Su
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

March						
Mo	Tu	We	Th	Fr	Sa	Su
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

April						
Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

May						
Mo	Tu	We	Th	Fr	Sa	Su
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

June						
Mo	Tu	We	Th	Fr	Sa	Su
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

July						
Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August						
Mo	Tu	We	Th	Fr	Sa	Su
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September						
Mo	Tu	We	Th	Fr	Sa	Su
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

October						
Mo	Tu	We	Th	Fr	Sa	Su
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November						
Mo	Tu	We	Th	Fr	Sa	Su
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December						
Mo	Tu	We	Th	Fr	Sa	Su
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

2 School closed due to public holiday (the school will do its best to recover lost hours)

High season supplement applies on these dates

ADULT LINGUATIME TERMS AND CONDITIONS 2013

1 Courses

- 1.1 Courses start on Monday (Tuesday when Monday is a public holiday). You may miss the first two sessions on your first day because of the time needed to complete registration and administer your placement test.
- 1.2 No tuition is held on public holidays (01 January, 10 February, 19 March, 29 March, 31 March, 01 May, 07 June, 29 June, 15 August, 08 September, 21 September, 08 December, 13 December and 25 December); however, the school will do its best to recover lost hours. The school is closed for 2 weeks over the Christmas period. The last school day is Friday 20 December 2013 and it reopens again on Monday 06 January 2014.
- 1.3 All lessons are of 45 minutes duration. Group classes are held either in the morning from 09:00 to 10:30 and from 11:00 to 12:30 or in the afternoon from 13:00 to 14:30 and from 15:00 to 16:30. Intensive English lessons are held in the morning and in the afternoon. Private lessons are held any time from 07:30 to 18.00 subject to availability.
- 1.4 Linguatime does not guarantee a particular course or timetable until you have taken your placement test and your English level is assessed at the school. Every effort will be made to place you in the course of your choice. In the event of an insufficient number of students enrolling for a course the school reserves the right to offer an alternative course of equal value. Linguatime reserves the right to change course programmes in the event of circumstances beyond the school's control or if it is in the interest of the students or the school. The school also reserves the right to change teachers and classrooms at any time during the course.
- 1.5 Students should bring pens, pencils and writing paper with them.
- 1.6 Prices of Examination Courses do not include examination fees and course books. These are charged separately.
- 1.7 The school reserves the right not to award a certificate of attendance to students who are absent for more than twenty percent of their lessons.
- 1.8 The minimum age for our students is 18 years. We cater for groups of teenagers (minimum 10 students in a group) throughout the year. Linguatime Teen Terms & Conditions apply (check our website www.linguatime.com for more details).
- 1.9 If you are taking a long course you may take one break of a maximum of two weeks every 12 weeks without losing your course fee for this period, provided you inform the school 3 weeks in advance. Breaks cannot be taken at the end of your stay. During your break period you will be charged the full weekly accommodation rate and you may leave your luggage in your room at your own discretion. Linguatime cannot be held responsible for any loss or damage.
- 1.10 Purchase of a course book is compulsory for all group courses and a new book must be purchased should a student move up a level during his/her stay.

2 Activities

The school organises cultural and leisure activities. You are charged extra for these activities unless it is specifically stated that the price of any course or package is inclusive of such activities.

3 Accommodation

- 3.1 Accommodation is charged per person per week. Stays of 5/6 nights are charged full week rates irrelevant of how many weeks are booked.
- 3.2 On your arrival you can check-in your room after 14:00hrs. On your departure day you must vacate your room by 09:00hrs. If you require early check-in or late check-out you must inform the school in writing at least two weeks prior to your arrival. Should the room be available you will be charged extra for using the room. Students can make use of the common areas (not bedrooms) if arriving or departing before/after check-in and check-out times.
- 3.3 Host Family accommodation consists of shared room accommodation (max 4 in one room), breakfast and an evening meal (Half Board). A packed lunch (Full Board) and a single room can be booked at an extra cost.
- 3.4 Shared Apartment accommodation consists of shared rooms in self catering apartments (max 4 in one room) exclusive of meals. A single room can be booked at an extra cost.
- 3.5 Students must pay a refundable deposit of Euro 100 on their first day at school when booking Shared Self Catering Apartment accommodation. This serves as security to cover for any breakages or damages.
- 3.6 The minimum age for Shared Apartment accommodation is 18 years.

4 Airport Transfer

- 4.1 Airport transfers are charged at an extra cost unless specifically stated that the package price is inclusive of such transfers.

- 4.2 If you book any accommodation with us you must also book the school's airport arrival transfer service.
- 4.3 Your arrival flight details must be sent to the school in writing not later than 5 days prior to the arrival date. Failure to do so will result in the cancellation of the arrival transfer. If you miss your flight or change your arrival date you must inform the school in advance in order to cancel your arrival taxi transfer on time.

5 Dismissal from Course and Accommodation

The school reserves the right to dismiss any student from the course and accommodation for unjustified absence, misconduct or unacceptable behaviour. No refund will be given in these situations and any costs arising, including repatriation costs, will be at the student's expense.

6 Visas

It is strongly recommended you do not finalise any travel arrangements before the visa confirmation is received from the Immigration Office. Linguatime cannot be held responsible for any costs arising as a result of visa refusals. Should a visa be refused you must send us a copy of the refusal letter to obtain a refund of the fees you paid, subject to an administration fee of €50. Bank charges must be borne by the student.

7 Liability / Insurance

- 7.1 Students have to pay for any damage they cause on the school premises or at their accommodation.
- 7.2 It is strongly recommended that you take out a personal insurance cover including travel, cancellation, medical and repatriation cover. Linguatime is not liable in case of illness, accident, loss or damage to personal effects or property.

8 Payments, Cancellations and Refunds

- 8.1 To confirm a booking a non-refundable deposit of 30% of the course and accommodation costs must be paid. Two weeks before arrival, the full balance of the course and accommodation costs must be settled. Access to accommodation will not be given unless all fees are settled in full.
- 8.2 If the booking is made less than two weeks before arrival date, the payment must be made in full.
- 8.3 Payment should be made by bank transfer or by credit card and bank charges must be borne by the student. All credit card payments must include an additional 3% charge to cover credit card fees.

- 8.4 Cancellations before arrival will incur the following cancellation fees:

Notice of Cancellation:	Cancellation fees payable:
15 days or more prior to arrival	30% of the total amount
8 to 14 days prior to arrival	50% of the total amount
7 days or less prior to arrival	100% of the total amount

- 8.5 No refunds are allowed for students withdrawing from / curtailing a course or cancelling / curtailing their accommodation/leisure activities/transport arrangements or who fail to attend classes. Absence due to illness or accident is not refundable. Any request for a course credit should be made in writing on the specific form provided by the School's Administration.
- 8.6 A charge of €25 is payable whenever any alteration is made to the course or accommodation booked. All changes are subject to the School's approval.
- 8.7 Any refunds are made to the person / organisation from whom the original payment was received. Refunds cannot be processed until the full payment for all services booked would have been received by the school.
- 8.8 Any problems or complaints with courses, accommodation, activities or any other services should be brought to our attention immediately so that we can help. We cannot accept complaints after the end of your stay. Complaints should be formally made by filling in a Complaint Form available from the School's Reception.

9 Force Majeure

Linguatime is not liable if the school fails to supply contracted services as a result of causes or events outside our control, such as, but not limited to, natural disasters, strikes & industrial disputes, unusually adverse weather conditions and the like.

10 Media (Photography & Filming)

From time to time promotional photographs and/ or video footage of students may be used. Kindly advise in writing if you do not wish to participate in such promotions.



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