



## Corporate Events

It is estimated that the average company spends thousands of dollars per month using salaried employees to organize their company events. I can take care of all of that, at a fraction of the cost while keeping your employees productive in their roles for your company. Corporate events for staff increase company loyalty, and productivity. Corporate events for clients increase their loyalty to you - and your bottom line!

15% of  
overall cost

Effective event planning and event planning management can have a profound impact on your business. Whether your event is designed to increase customer loyalty, introduce a new product, have a get together for employees away from the office or fundraise for a specific cause, I can create and implement your event from concept through to completion. Some of the details that we will handle include:

- Initial Planning and Budgeting
- Timing
- Theme Development
- Venue Selection and Requirements
- Guest List Development
- Invitations & Responses
- Transportation and Accommodation
- Entertainment
- Guest Arrival
- Menu Planning & Staffing



- Promotional Material and Gratitude Gifts
- Contract Negotiation

Here are some ideas of corporate events

- Staff Appreciations
- Annual General Meetings
- Product Launches
- Grand Openings
- Holiday Parties
- Team Building
- and more!