

# THE CAVE

FITNESS EVOLVED

**PAYMENT INFORMATION:**  
**KIDS GYMNASTICS**

	Drop-In (ONE TIME ONLY)	1x/Week	2x/Week	3x/Week	4x/Week
<b>45 MINUTE CLASS (Toddler)</b>	\$25.00	\$80.00/mo	\$140.00/mo	\$180.00/mo	N/A
<b>1 HOUR CLASS (Pre-Rec, Hotshots, Level 1, Level 2 for 6-8 year olds)</b>	\$25.00	\$90.00/mo	\$155.00/mo	\$200.00/mo	N/A
<b>1.5 HOUR CLASS (Level 2 for 9-12 year olds)</b>	\$28.00	\$110.00/mo	\$195.00/mo	\$225.00/mo	\$250.00/mo
<b>2 HOUR CLASS (Level 3, Level 4)</b>	\$30.00	\$120.00/mo	\$200.00/mo	\$275.00/mo	N/A

**FAMILY DISCOUNT:** 25% off monthly fee; discount applies to second/successive family member enrollment(s).

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### POLICIES:

#### DROP-INS (Kids Programs):

- **ONE** drop-in class is allowed to try out a class/coach/level – continuous drop-ins are not permitted.
- All drop-ins must be scheduled ahead of time with office staff (preferably scheduled at least 2 days prior).
- Drop-ins must be paid for before any participation (cash, check, or credit card accepted).
- Drop-ins cost: \$25.00 for 45 minute/1 hour classes, \$28.00 for 1.5 hour classes, or \$30.00 for 2 hour classes.
- After one drop-in, kids must enroll on a month-to-month basis in order to continue taking classes.
- Your child will be placed into the appropriate class level at coach's discretion.

#### ENROLLMENT/PAYMENT:

##### (CREDIT CARD):

- All accounts must be on auto-pay.
- We accept Visa, Mastercard, American Express, and Discover – Please ensure all credit card information is accurate and up to date in our system (card number, expiration date, AVS code, and billing address).
- Auto payment: previous month's drop ins run on the 1<sup>st</sup> of every month; monthly enrollment fees run on the 3<sup>rd</sup> of every month (for that month's classes).
- Additional fees you accrue throughout the month (i.e. for apparel, products, events) will be charged weekly through auto-pay.
- We do all invoicing via email – please ensure we have the correct email address on file for yourself and/or your kids so that you receive all of our invoicing.

##### (CASH/CHECK):

- If certain circumstances do not allow you to be on auto-pay, please speak with our office staff. We will do our best to find a solution.
- It is **YOUR** responsibility to pay your bill **IN FULL** before the 5<sup>TH</sup> of every month.
- If any balance carries over after the 5<sup>th</sup> of the month, you will be billed a \$5.00 late fee.
- You and/or your child may be turned away from class until bill is paid in full.

#### CANCELLATION:

- We need at least 2 weeks notice to cancel all enrollments (2 weeks before the next month begins).
- We cannot retro-activate a cancellation because you and/or your child have not been coming to class and/or you forgot to tell us.
- Please give us a minimum of 2 weeks to take you off of auto-pay, take you and/or your child out of classes, and to give another person/child the opportunity to fill the open space.
- Please note that unless we hear otherwise, we assume you would like to continue your monthly enrollment, and therefore will continue to bill you accordingly.

#### VACATION:

- If you know you will be away for 2 or more weeks consecutively (maximum of 3 weeks), we will credit your account for the time you are away.
- You must tell us *ahead* of time in order to receive the credit; we do not retro-activate vacation credit.

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## POLICIES (CONT):

### VACATION (CONT):

- If you will be away for over 3 weeks, we ask that you cancel your enrollment and then re-enroll when you return.
- We do not 'hold' class spaces while you are away; if you do not want to lose your class space, then any time over 3 weeks must be paid for.

### LATE POLICY:

- You and/or your child are given a 10-minute window to get to class.
- If you and/or your child are more than 10 minutes late, your space may no longer be available and you may no longer be able to participate.
- Please be on time.

### PRIVATE TRAINING:

- The Cave offers private training sessions in all disciplines.
- Each coach has their own pricing; for more specifics on private sessions and rates, please speak directly to your coach or contact the office.
- Cancellation policy: Cancel 48 hours before your scheduled session and we retain 50% of coach's rate; cancel 24 hours before your scheduled session and we retain 100% of coach's rate.

### CLIENT REFERRAL PROGRAM:

- Refer a new client to The Cave and receive a credit on your bill equivalent to 2% of their monthly enrollment payment.
- New client must maintain monthly enrollment for you to receive credit, and must tell us your name when first enrolling.

### ATTIRE:

- Gymnastics: No dresses, skirts, jeans, or tutus. Comfortable clothing is recommended (t-shirts/tank tops, shorts/sweatpants/leggings, and/or leotards).
- No shoes or socks on any gymnastics equipment.
- Parkour/CrossFit: No dresses, skirts, or jeans. Comfortable clothing is recommended (t-shirts/tank tops, shorts/sweatpants/leggings).
- All parkour students must wear gym shoes and socks.
- All Disciplines: no belts or clothing with exposed buttons or zippers.
- All long hair must be tied back.

### EQUIPMENT:

- We do not allow students to use any gymnastics, parkour, or climbing equipment without coach's supervision.
- Coaches will invite all students onto the gym floor at the appointed class time.

### PETS:

- Due to client safety and/or allergies, we kindly ask that you leave your pet(s) outside of the gym.

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POLICIES (CONT):

OFFICE CONTACTS:

Phone: #415-927-1630

Email: Amy Dockus, Office Manager [amy.d@inthecave.com](mailto:amy.d@inthecave.com)

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