



Sharm Virtual Office Services
Call Answering Service
 Tel: 0102664127
www.freelanceofficeservices.co.uk

CALL ANSWERING

Annual or quarterly service - calls invoiced monthly in arrears - includes UK telephone number (pay as you go)				
Annual Fee*	Quarterly Fee*	Deposit	Per Call Charge (office hours)	24 Hour/Weekend Service
2000.00le	600.00le	200.00le	0-499/m – 10le 499-1000/m – 5le	POA Bespoke price based on business needs

Quarterly service - no deposit required, payment up front - includes UK telephone number (all inclusive office hours only)		
Quarterly Fee	Inclusive Calls (per month)	Additional Charge Per Call (office hours only)
720le	10	10le
1200le	25	
1800le	50	

Download [form](#) to get started with your call answering service.



OTHER INFORMATION

+ Call Answering Service

- ✓ UK Geographical phone number included
- ✓ Calls answered within 3 rings
- ✓ Messages forwarded via email immediately
- ✓ Option to receive all SMS messages
- ✓ Advanced call handling available (order processing/bookings/payment taking etc. – refer to VPA services hourly rates)
- ✓ Monthly call records with invoice
- ✓ Option to screen/transfer callers (plus outgoing call costs min. charge 3le/call)

*All answered calls are chargeable whether sales, wrong numbers. Voicemails are forwarded by email for out of hours messages and billed at the per call rate. Call charges are billed monthly in arrears for pay as you go and over quota. Please note you need to transfer your local number to one of our UK VoiP numbers to take advantage of this service as we're currently unable to provide Egypt numbers on VoiP. If you're looking for a UK presence (for instance taking bookings from UK) then there is no need to divert Egypt callers as you can simply advertise the UK number we provide or divert your current UK number.

We also provide many other Virtual PA and office support services. Please ask for information:

- [Audio Transcription Services](#)
- [Virtual PA/Admin/Secretarial Services](#)